

Lower Halstow Parish Council

C/o Parish Clerk, Mrs. A Smith
Amberley, 5 The Street, Sporle, King's Lynn, Norfolk. Email: clerk.lhpc@gmail.com

**The Monthly Meeting of Lower Halstow Parish Council will be held on
Tuesday 5th October 2021 at 7.00pm in the Memorial Hall**

Please note that this meeting will be recorded for the purposes of the Minutes

1. To receive **Apologies for absence**.
2. To receive any **Declarations of Pecuniary or Non Pecuniary Interest**, and any Applications for Dispensation on Agenda Items. (Requirement of the Localism Act 2011.)
3. **Public session**. (Maximum 15 minutes).
Parishioners of Lower Halstow are welcome to address the meeting during this time. Any other person wishing to address the Parish Council must make a written request to the Clerk.
4. **Visitors**. Reports or comments from:
 - a) KCC Councillors;
 - b) SBC Councillors;
 - c) PCSO;
 - d) Friends of the Brickfields.
5. **To resolve that the Minutes** of the Parish Council meeting held on Tuesday 7th September 2021 are a correct record.
6. **To consider** and agree any action regarding **Correspondence**:
 - a) Email and letter regarding damaged tree on recreation ground and damaged footpath.
7. **Matters Arising**:
 - a) Pavement Parking (TP)
8. **Finance**:
 - a) To discuss estimate to repairs and replace roundabout at play area – Online Playgrounds 20/0921
 - b) To discuss quotes to cut hedge at Burial Ground and Tutt's allotments. Email 21/09/21
9. **To discuss and agree response (if any) including the following Planning Applications**:
None received
10. **Any applications received between producing the agenda and this meeting**.
11. **To receive reports on the following**:
 - a) Parks & Leisure & Planning (MS)
 - b) Footpaths and Hedgerow maintenance, Burial Ground and Allotments (TP)
 - c) Parish Highways Plan (AS and K H-C)
 - d) Dock (PM)
 - e) Brickfields and Seawall (TP)
12. **To acknowledge Reports on meetings attended on behalf of the Parish Council**:
 - a) KALC Rep;
 - b) Memorial Hall Rep.
13. **To receive Clerk's report, to include**:
 - a) To note payment received since last meeting;
 - b) To authorise Invoices for Payment – See Payments List.
14. **Items for information only**:
 - a) Items for Website and Village News.
 - b) To receive agenda items for next meeting and agree date of next meeting.

Ann Smith

**Ann Smith (Mrs)
Parish Clerk**

Date: 30th September 2021