

Lower Halstow Parish Council

C/o Parish Clerk, Mrs. A Smith
11 Cumberland Drive, Lower Halstow, Sittingbourne, Kent, ME9 7EJ
Tel: 01795 842908
Email: clerk.lhpc@gmail.com

**The Monthly Meeting of Lower Halstow Parish Council will be held on
Tuesday 6th April March 2021 at 7.00pm remotely at:**
<https://us02web.zoom.us/j/83429485548?pwd=Wk5HVmFRUW04STNTbEIVUmIrL2FmQT09>
Meeting ID: 834 2948 5548
Passcode: 067848

Please note that this meeting will be recorded for the purposes of the Minutes

1. To receive **Apologies for absence.**
2. To receive any **Declarations of Pecuniary or Non Pecuniary Interest**, and any Applications for Dispensation on Agenda Items. (Requirement of the Localism Act 2011.)
3. **Public session.** (Maximum 15 minutes).
Parishioners of Lower Halstow are welcome to address the meeting during this time. Any other person wishing to address the Parish Council must make a written request to the Clerk.
4. **Visitors.** Reports or comments from:
 - a) KCC Councillors;
 - b) SBC Councillors;
 - c) PCSO;
 - d) Friends of the Brickfields.
5. **To resolve that the Minutes of:**
 - a) the Parish Council extraordinary meeting held on Friday 26th February 2021.
 - b) the monthly Parish Council meeting held on Tuesday 2nd March 2020.
6. **To consider and agree any action regarding Correspondence:**
 - a) Local Planning Consultation extension to 30th April; Swale Borough Council (emails 26/3/21 and 5/3/2, letter from SBC 16/3/21)
 - b) Email 23/3/21 from the owners of the Three Tuns regarding tankers using their car park.
 - c) Email 10/3/21 from resident requesting smaller basketball net on the Recreation Ground.
 - d) Email 8/3/21 from Elizabeth Kingsley-Smith regarding purchase of land at Brickfields.
7. **Matters Arising, to consider:**
 - a) Giving delegated authority to Friends of the Brickfields to carry out routine husbandry at the Brickfields.
 - b) Noticeboard at Britannia Green
 - c) Electric Vehicle Charging
 - d) Southern Water Case Ref: GH7108
 - e) Return to face to face meetings/hybrid meetings.
8. **Finance:**
 - a) To propose a donation to the poetry festival (PM)
 - b) To propose purchase of a battery strimmer for use at the Burial Ground around the graves (TP)
 - c) To propose a donation to Citizens Advice Bureau (MS)
 - d) To consider the Internal Auditor's Report for 2019/20
 - e) To approve the Annual Governance Statement (Section 1)
 - f) To consider continuing membership to Kent Association of Local Councils and National Association of Local Councils

9. **To discuss and agree response (if any) including the following Planning Applications:**

10. **Planning:**

21/500911/FULL PROPOSAL: Conversion of existing garage into habitable room including extending the garage to the front. ADDRESS: 15 Burntwick Drive Lower Halstow Sittingbourne Kent ME9 7DX

<https://pa.midkent.gov.uk/online-applications/applicationDetails.do?keyVal=QOS4ILTYH3O00&activeTab=summary>

11. **Any applications received between producing the agenda and this meeting.**

12. **Policies** to consider:

- a) Model Publications Scheme;
- b) Social Media Policy;
- c) Freedom of Information Policy.

13. **To receive reports on the following:**

- a) Parks & Leisure (MS)
- b) Planning (MS and AS)
- c) Footpaths, Lighting, Hedgerow Maintenance, Burial Ground and Allotments (TP)
- d) Parish Highways Plan (AS and K H-C)
- e) Docks, Barges and Sea Wall (PM)
- f) Car Parks and Brickfields (ES)

14. **To acknowledge Reports on meetings attended on behalf of the Parish Council:**

- a) KALC Rep;
- b) Memorial Hall Rep.

15. **To receive Clerk's report, to include:**

- a) To note payment received since last meeting;
- b) To authorise Invoices for Payment – See Payments List.

16. **Items for information only:**

- a) Items for Website and Village News
- b) To receive agenda items for next meeting and agree date of next meeting.

Ann Smith

**Ann Smith (Mrs)
Parish Clerk**

Date: 1st April 2021