

Minutes of the Annual Assembly of Lower Halstow Parish I held on Tuesday 5 April 2016 at 7.00 pm in the Memorial Hall, Lower Halstow.

Present: Cllr Nigel Randell (Chair); Cllr Steve Gates (Vice Chair); Cllr Keith Howard-Challis; Cllr Chris Mayes; Cllr Steve Parker; Borough Councillors Duncan Dewar Whalley and Ben Stokes; and Parish Clerk Mrs C Fordham. 18 members of the public were also present

1. **Apologies** Cllr Sue Hartfree (Unwell), Cllr Rob Smith (unwell); and PCSO Link; all apologies were accepted.

2. **Minutes of the 2015 Annual Assembly**

It was proposed by Cllr Mayes seconded by Cllr Howard-Challis that the draft minutes of the Annual Assembly of Lower Halstow Parish held on 7 April 2015 be accepted as a true record; all Councillors were in favour and the minutes were duly signed,

3. **Matters Arising**

4. **Report on Council's Activities in 2015/16**

The Chair gave a summary of the Council's activities in the last year; the full report was available on the website.

A member of the public extended thanks to the Chair and all Councillors for their hard work on behalf of the village.

The PCC thanked the Council for funding the grass cutting in the Churchyard.

5. **Report on the Council's Accounts for 2015/16**

A Summary of the accounts were circulated and the Clerk highlighted particular areas of expenditure and income.

6. **Lower Halstow Emergency Plan**

The Emergency Plan was almost complete but volunteers were still required to act as flood wardens. 2 residents volunteered.

7. **Questions from Electors**

Concern was expressed about the danger of a child accessing the stream from the garage area in Burntwick Drive as the area was not over looked.

A resident suggested that the Allotment rent year should be changed to allow surrendered allotments to be taken over in the winter to allow appropriate preparation of the ground.

8. **Any Other Business**

Date:

Signed:

Chair